

SAAS DATA RETENTION LIMITS

Microsoft 365

"With Microsoft 365, it's your data. You own it. You control it."

Microsoft

» SLA

In SharePoint Online, items are retained for 93 days from the time you delete them from their original location. They stay in the site Recycle Bin the entire time, unless someone deletes them from there or empties that Recycle Bin... The Recycle Bin retention time is not configurable in SharePoint Online.

Google Workspace

To put it simply, Google does not own your data."

Google

» SLA

(Google) "Vault immediately allows services to purge data that exceeds the retention period when you submit a new rule. **This can include data that users expect to keep.** Do not continue to the next step until you're sure the rule is configured correctly."
Official Google Vault Article

MAIL

Exchange Online

ESTIMATED TIME

14 days

Items must be in the Recoverable Items folder. Can be extended to 30 days.



Gmail

ESTIMATED TIME

30 days + 25 days for admin restore of active users

SLAs change! On September 15th 2020 Google announced the planned change from indefinite to 30 days. This went into effect just a month later on October 13th 2020

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PERSONAL COLLABORATION

OneDrive

ESTIMATED TIME

93 days

14 days if the Recycle Bin has been purged. Requires a support ticket.



Google Drive/Team Drives

ESTIMATED TIME

30 days + 25 days for admin restore of active users

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TEAM COLLABORATION

SharePoint Content

ESTIMATED TIME

93 days

14 days if the Recycle Bin has been purged. Requires a support ticket.



Google Sites

ESTIMATED TIME

30 days

Personal Drives and Team Drives are typically subject to the same SLAs but this could change in the future!

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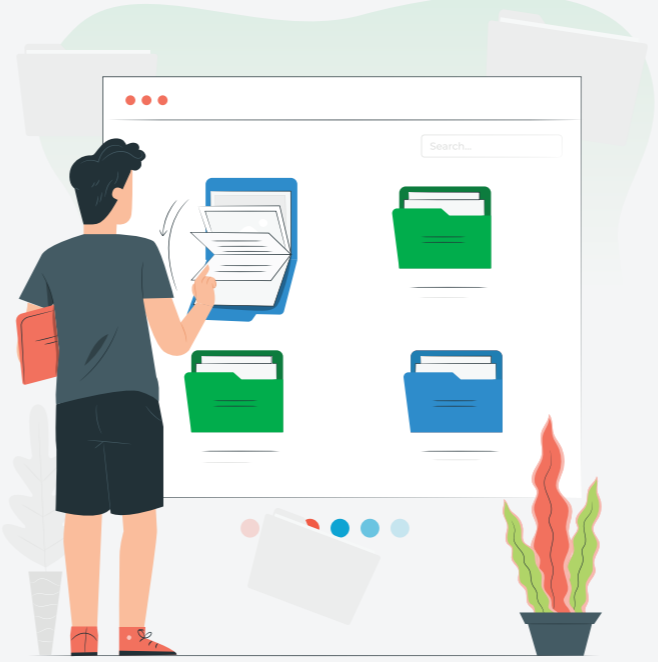
SPACES

SharePoint Site Collections

ESTIMATED TIME

93 days

Some group resources are only retained for 30 days following Site Collection deletion.



Google Workspace

ESTIMATED TIME

30 days

Deleted Sites can only be recovered within 30 days. There is no native self-service solution to restore them after 30 days.

TENANT DELETION

Microsoft 365

ESTIMATED TIME

3 days

Deleted site collections are retained for 93 days. After 93 days, sites and all their content and settings are permanently deleted, including lists, libraries, pages, and any subsites.

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Google Workspace

ESTIMATED TIME

0 days

"After you cancel your Google Workspace subscription, your users' Google Workspace data will be deleted and cannot be restored."

"After you cancel your Google Workspace subscription, your Google+ data is deleted. Your organization's Google+ data might be available when you resubscribe, only if you had an Education or Nonprofits subscription. **Otherwise, your organization's Google+ data won't be available when you resubscribe.**"

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